

# Bill of Materials Help Sheet

"Bill of Materials" allows you to create recipes to make or build stock items from items that are stock items, or that you may not sell. In order to create a Bill of Materials the items must be in Chreos. Go to Stock | Bill of Materials. The screen will open at View Recipes and will show any Stock recipes created. See (Fig1.).

## Viewing and Building Recipes

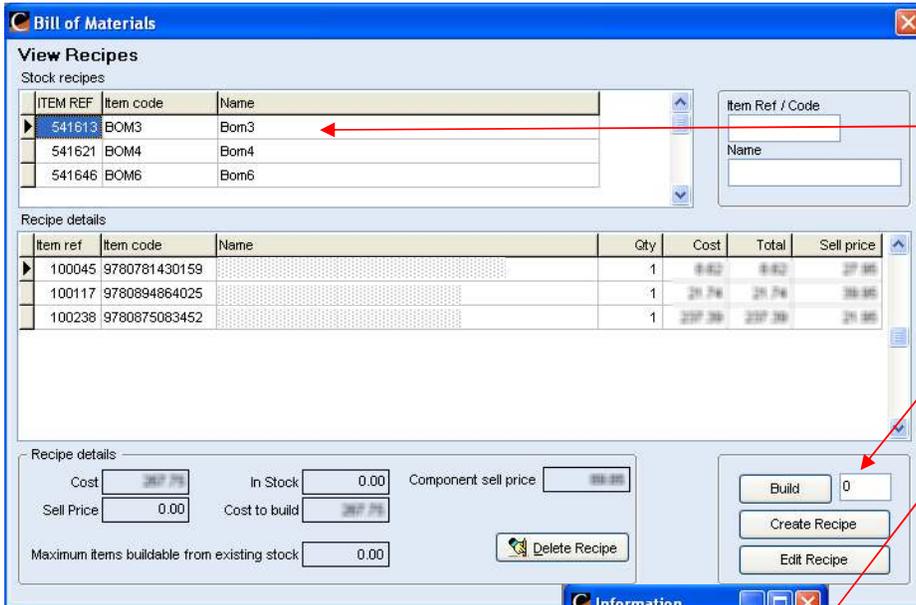


Fig 1. Bill of Materials Screen

To view the items in a Stock recipe, highlight the recipe and the details will appear in the bottom grid.

To build a Recipe, select the recipe from 'Stock recipes' and either enter the number of units you want to build in the entry field next to the [Build] button and click [Build].

A confirmation msg will appear telling you that the number was successfully built. (Fig1a.).



Fig 1a. Confirmation Screen

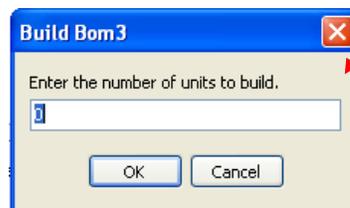
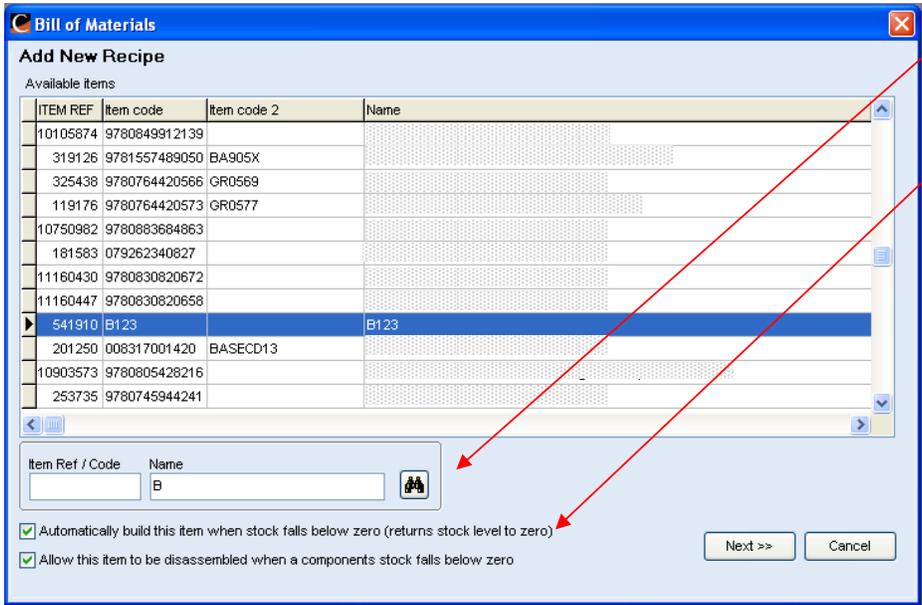


Fig 1b. Build (selected item) Screen

Or click the [Build] button and the 'Build (selected item)' screen (Fig 1b.) will appear. Enter the number to build and click [OK],

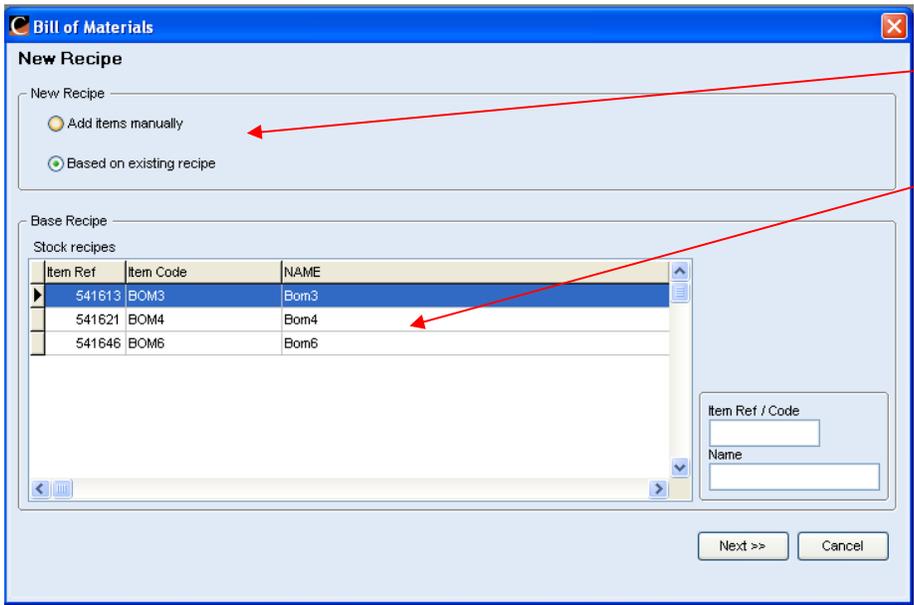
# Creating a Recipe

To create a recipe click the [Create Recipe] button (Fig 1.) and the 'Add New Recipe' screen will appear. See (Fig 2.).



Select the item that will be the "result" of the recipe by the "result" of the recipe by the scrolling or using the Item Search facility. Tick either or both of the build and disassemble options if desired. Click [Next] and the 'New Recipe' screen will appear. (Fig3.).

Fig 2. Add New Recipe



Click either 'Add items manually' or 'Based on existing recipe' which will display available Stock recipes in the 'Base Recipe' grid which can be selected.

Click [Next] to take you to the screen where you can add items to the New Recipe. See (Fig 4.).

Fig3. New Recipe Screen

## Creating a Recipe cont.

**Adding Recipe for - B123**

Available stock

ITEMREF	Itemcode	Name
128634	080688138042	
472368	9780781439060	
402611	9780781439077	

Recipe detail

Itemref	Itemcode	Name	Quantity	Cost	Total	Sellprice
244010	9780784713877		2	3.18	6.36	13.00
402611	9780781439077		1	6.22	6.22	22.95
128634	080688138042		1	0.00	0.00	0.00

Recipe details

Cost: 6.22    In Stock: 3    Component sell price: 35.95

Sell Price: 22.95    Cost to build: 12.58

Maximum items buildable from existing stock: 0.00

Amount: 2

Buttons: Save, Cancel

Fig 4. Adding New Recipe Screen

Select the items that will be used in the recipe from the 'Available stock' grid by either double clicking or clicking [Add]. They will appear in the 'Recipe detail' grid below.

To remove an item from the recipe click [Remove].

Use the [+] and [-] keys or enter the amount in the 'Amount' box to change the quantity of the item used in the recipe.

The 'Recipe details' box will show the information about the items in the newly created recipe.

When you have all the items selected for your new recipe click [Save] to return to the Bill of Materials screen (Fig1.) and view the new recipe. See (Fig 5.).

**View Recipes**

Stock recipes

ITEM REF	Item code	Name
541621	BOM4	Bom4
541646	BOM6	Bom6
541910	B123	B123

Recipe details

Item ref	Item code	Name	Qty	Cost	Total	Sell price
128634	080688138042		1	0.00	0	0
244010	9780784713877		2	3.18	6.36	13
402611	9780781439077		2	6.22	12.44	45.9

Recipe details

Cost: 18.80    In Stock: 0.00    Component sell price: 58.90

Sell Price: 0.00    Cost to build: 18.80

Maximum items buildable from existing stock: 0.00

Buttons: Build (0), Create Recipe, Edit Recipe, Delete Recipe

Fig 5. View Recipes Screen